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AUTH: HR 70-2
DATE: 3/2/82 REVIEWER: 064540

14 November 1955

MEMORANDUM FOR: Project Director
SUBJECT: Minicard Equipment

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1. Pursuant to your requests as stated in your memorandum to me of 8 November 1955, I have talked to [] and to [] of Eastman Kodak Company relative to subject item. It was agreed that after conclusion of discussion of the film problems at the presently scheduled meeting in Rochester on Tuesday, 22 November, the Minicard problem could be discussed. In the meantime the following action will be taken:

a. I will prepare a list of the approved Minicard equipment (from attachment to your 8 November 1955 memo) and send it to Eastman for a new estimate of cost, with and without the P-2. I will also provide a copy of such list that you may take with you to the meeting of Wednesday, 16 November in Cambridge which you may hand to [] along with any amplifying comments you may wish to leave with him. In any event, [] will have prepared and ready for our meeting in Rochester on 22 November a new estimated cost on the Minicard equipment, with and without the P-2. The matter of miscellaneous equipment, systems costs and viewers was explained to [] and he understands that these items, and costs, will have to be clarified (identified, repriced, etc.) in view of our selection of equipment from two previous separate quotations.

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b. The exploration of capacity and flexibility of Eastman's processing equipment to produce various combinations of number of negatives, transparencies and prints is not susceptible to discussion over the telephone since it involves many factors, namely, type of film and type of processing to be used, quantity of standard and special processing equipment being installed, requirements we may place on Eastman to process a given mission in 36 hours vs 68 hours, 1, 2, or 3 shift operations, etc. In general, however, based on previous conversations with Eastman on this subject, the processing facility will be equipped to handle any reasonable requirement we may have for copies (up to about 7) and with the

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addition of rather standard equipment, primarily processing machines and dryers, this capacity could be increased. I will, however, address a communication to Eastman requesting them to be prepared to discuss on 22 November any limitations presently inherent in the processing facility they are building. Concurrently we should be prepared to indicate to them our minimum and our maximum requirements for copies based on rather realistic estimates. It would be preferable, it seems to me, to design the facility on a smaller scale, equipment-wise and progress from a 1 shift operation to an eventual 3 shift operation (3 shifts ^{as} part if not all of the facility), and when we run out of capacity on this arrangement additional equipment, and space, can be provided sufficiently far in advance of requirements in any critical equipment-shortage item.

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c. With respect to rental of Minicard equipment, [] indicated that this might be feasible, provided a policy decision on the matter could be obtained by [] from his superiors. [] indicated that, in his opinion, it would be most feasible to sell certain basic equipment to us (a small hard core of equipment) and rent to us certain other equipment for trial use by us as to its usefulness and utility. I will include reference to this in my letter to []

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d. With respect to arrangements for a meeting to crystallize the whole plan and to settle the question of the P-2 camera, a meeting has been arranged with [] group in Rochester on Tuesday, 22 November to discuss film problems. [] was of the opinion that during the 22nd the problem of Minicard and processing facilities could also be resolved. Accordingly, he will be prepared to discuss all phases of the latter two problems on that date. You should consider which Agency personnel, if any, over and above those who plan to attend on the 22nd with respect to the film problem, should also be available to discuss Minicard problems and processing problems.

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2. It is noted that the estimated price (tentative with respect to miscellaneous equipment, systems costs, and viewers) of the Becker/Mullinaux list is [] without the P-2 and [] with the P-2. Our present conception of costs chargeable to AQUATONE is [] with P-2, and [] without P-2. Therefore, on this basis the amount chargeable to the DPI budget would be a minimum of [] if the P-2 were not procured and we left the entire [] in the contract; it would be [] if the P-2 were not procured and we correspondingly reduced our obligation to []. These figures are at variance with the amount of [] stated in your memo of 8 November.

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PCS/DCI [] 14 Nov)

Orig - Project Director

[] Contracting Officer

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2 - Master

3 - Service

4 - Security

5 - Finance (Ogan) ✓

8 - Extra

6 - Deputy Project Director 9 - Chrono

7 - Operations

10 - Reading